

Read the Instructions carefully before completing the Form. Print or Type in Block or Uppercase.

Part 1: General Information

Landlord's Name and Address

First Name Male Female Company Initial

Last Name If there is more than 1 landlord, complete a Schedule of Parties form and file it with this application

Street Address

Unit Number City Province Postal Code

Day Phone Number Evening Phone Number Fax Number

E-mail Address

Rental Unit Covered by this Application

Street Number Street Name

Street Label Direction Unit Number

City Province Postal Code

Tenants' Names and Addresses

Tenant 1: First Name Male Female Initial

Tenant 1: Last Name

Tenant 2: First Name Male Female Initial

Tenant 2: Last Name If there are more than 2 tenants, complete a Schedule of Parties form and file it with this application

Mailing Address (if different from above)

Unit Number City Province Postal Code

Day Phone Number Evening Phone Number Fax Number

E-mail Address

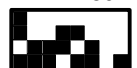
Related Applications

List the file numbers of any other applications to the Tribunal that relate to the same rental unit.

File Number 1 File Number 2

The Ontario Rental Housing Tribunal collects the personal information requested on this form under section 172 of the *Tenant Protection Act, 1997*. This information will be used to determine applications under this Act. After an application is filed, all information may become available to the public. Any questions about this collection may be directed to a Customer Service Representative at 416-645-8080 or toll-free at 1-888-332-3234.

For Office use only : File Number: -



Part 2: Reasons for Your Application

I am applying for an order determining that the tenant changed the locks without my consent and requiring the tenant to:

- provide me with keys, or
- pay me \$, . to change the locking system.

Explain which locks were changed, when they were changed and the circumstances in which they were changed.

Part 3: Signature

Landlord's/Agent's Signature

Landlord Agent

Date

/ /
 dd mm yyyy

If you are an agent or an officer of a corporation, you must provide the following information:

First Name

Initial

Last Name

Title

Company Name

Mailing Address

Unit Number

City

Province

Postal Code

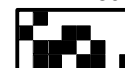
Phone Number

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Fax Number

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E-mail Address



Important Information

1. Once the landlord files this application with the Tribunal, the Tribunal will give the landlord a Notice of Hearing. The landlord must give the tenant a copy of the application and the Notice of Hearing at least 10 calendar days before the hearing.

Once the landlord has given the tenant a copy of the application and Notice of Hearing, the landlord must file a Certificate of Service with the Tribunal showing how and when the landlord gave the documents to the tenant.

2. A Tribunal mediator may contact the landlord and tenant to discuss resolving the application through mediation instead of the formal hearing process. If mediation takes place and the parties resolve the dispute by agreement, the hearing will not be held. If no agreement is reached, the hearing will take place as scheduled; it will not be delayed.
3. It is an offence under the *Tenant Protection Act* to file false or misleading information with the Ontario Rental Housing Tribunal.
4. The Tribunal can order either the landlord or the tenant to pay the other's costs related to the application.
5. The Tribunal has Rules of Practice that set out rules related to the application process, and Interpretation Guidelines that explain how the Tribunal might decide specific issues that may arise in an application. You can purchase a copy of the Rules and Guidelines from your local Tribunal office or view them online at www.orht.gov.on.ca.
6. For further information you may contact the Ontario Rental Housing Tribunal at **416-645-8080** or toll-free at **1-888-332-3234**. Or, you may visit the Tribunal's web site at www.orht.gov.on.ca.



